



HMUA MINUTES

REGULAR
MEETING OF

JULY 14, 2015

ADMINISTRATION BUILDING
424 Hurley Drive
Hackettstown, NJ



REGULAR MEETING JULY 14, 2015

JACOB GARABED ADMINISTRATION BUILDING

The meeting was called to order by Chairperson Harper at 7:30 P.M. Chairperson Harper announced that adequate notice of this meeting has been given to the area press and the Town of Hackettstown, and shall be convened and conducted in accord with the requirements of the Open Public Meetings Act.

Roll call indicated the following members in attendance: Harper, Jerry DiMaio, Kelly and Kuster.

Also attending: Counselor Zaiter, Projects Engineer Klemm, Executive Director Smith and Recording Secretary Palma.

Chairperson Harper led a salute of the United States Flag.

Chairperson Harper indicated that approval of the June 9th Regular Meeting to be the next agenda item. A motion to approve the minutes was made by Kelly, being seconded by Jerry DiMaio with Jerry DiMaio, Kelly and Kuster voting yea and Harper abstaining.

Chairperson Harper opened the meeting to public participation and noted that there were no members of the public present.

John DiMaio entered the meeting.

Chairperson Harper stated the next agenda item was discussion and possible action regarding any project change orders.

Executive Director Smith acknowledged that there were two changes orders for DeMaio Electrical Construction. Change Order #2 (\$23,000) and #3 (\$35,000 Credit) for a net Credit of \$12,000.

After a brief discussion, Resolution #15-3077 was proposed by John DiMaio who moved its adoption.

WHEREAS, the Hackettstown Municipal Utilities Authority agrees to the Final Contract Settlement for Contract 41W, and;

WHEREAS, the Authority has agreed to release said payment once they receive the Maintenance Bond and the punch list is completed, therefore;

BE IT RESOLVED, the Hackettstown Municipal Utilities Authority authorizes Change Order #2 and #3 to Contract #41W in the amount of \$43,023.00 as Final Payment.

This Resolution was seconded by Kelly and upon roll call vote carried: Ayes: Harper, Jerry DiMaio, John DiMaio, Kelly and Kuster voting yea.



Chairperson Harper stated that Resolutions pertaining to financial transactions to be the next order of business.

The following Resolution #15-3078 was proposed by Kelly who moved its adoption:

Resolution #15-3078A

BE IT RESOLVED, that the following Operations Expense Requisitions be formally approved:

Dated: June 12, 2015	OEA-1057	SL-14	\$135,916.55
Dated: June 26, 2015	OEA-1058	SL-15	<u>100,534.95</u>
	Total		\$236,451.50

Resolution #15-3078B

BE IT RESOLVED, that the following Construction Aid Fund Requisition #CAF-391 be formally approved:

REQUISITION #CAF-391

DeMaio Electrical Co.	Contract 41W #16-Final	\$ 43,023.00
	Total	\$ 43,023.00

Resolution #15-3078C

BE IT RESOLVED, that the following Renewal and Replacement Fund Requisition #RR-211 be formally approved:

REQUISITION #RR-211

Morris Cty. Soil Conservation	Application Fee: Ct 45-W	\$ 450.00
Warren Cty. Soil Conservation	Application Fee: Ct 45-W	625.00
Treasurer, State of NJ	DEP Permit App. Fee	7,000.00
Fisher Electrical Contractors	WPCP: Fire Alarm	10,000.00
Gannett Fleming, Inc.	Engineering Services	<u>23,838.40</u>
	Total	\$ 41,913.40

Resolution #15-3078D

BE IT RESOLVED, that the following Escrow Sub-account Requisition #ESR-254 be formally approved:

REQUISITION #ESR-254

Hatch Mott MacDonald	ALL SEASONS	\$ 250.00
	Total	\$ 250.00

The Resolution was seconded by Jerry DiMaio and upon roll call vote carried: Ayes: Harper, Jerry DiMaio, John DiMaio, Kelly, and Kuster voting yea.

Chairperson Harper stated the next agenda item was discussion and possible action to grant Tentative and Final approval for the Bridgepoint Condo Project (103 Mine Hill Road) in Mount Olive Township.

The following Resolution #15-3079 was proposed by Jerry DiMaio who moved its adoption.



WHEREAS, All Seasons has requested Tentative and Final Approval for Water Utility Service for Block 8500 Lot 19 (103 Mine Hill Road) in the Township of Mt. Olive, Morris County; and,

WHEREAS, the application and project plans have been reviewed and approved by Hatch Mott MacDonald and are in accordance with the Authority's Rules and Regulations; therefore,

BE IT RESOLVED, the Town of Hackettstown Municipal Utilities Authority herein grants Tentative and Final Approval for the All Seasons project in the Township of Mt. Olive, Morris County.

This Resolution was seconded by Kelly and upon roll call vote carried: Ayes: Harper, Jerry DiMaio, John DiMaio, Kelly and Kuster voting yea.

Chairperson Harper requested the Water Utility Superintendent to proceed with his report.

Bud began by stating it has been a busy few months. He stated that the Authority had 6 main breaks and 2 service leaks. He confirmed that some of the main breaks had bad fill around the pipe. He also stated that the water usage for this year is similar to last year. He confirmed that the unaccounted for water is up a little from last year.

Bud continued by stating the 1.0 tank has a leak. He confirmed that this tank supplies M & M Mars with their fire protection. He confirmed that Bruce and he have a meeting scheduled with M & M Mars for Thursday to discuss switching them to the main system. He believes that this would be the best solution. Bud also stated that M & M Mars had a large water main break last week. He confirmed that the Water Utility helped them locate the break. Bud believed the break was caused by them opening the main too fast.

Bud concluded by stating several weeks ago he received a phone call from Mr. Mazzela on a Saturday stating he had no water. He confirmed that he contacted the Water Utility duty person right away to turn Well # 8 off. Once he got to Mr. Mazzela's his well was pumping again. Bud explained that he thought air may have gotten into the pump which caused it to stop pumping for a few minutes. He also stated that he reviewed the graphs, which monitor his well and everything looked good. Bud continued by stating that they received a letter for the DEP requesting that the Authority implement a plan to enable Mr. Mazzela to have water all the time. Bud stated that they are currently working to have a water line installed to Mr. Mazzela's home.

Chairperson Harper requested Executive Director Smith to proceed with his report.

Executive Director Smith began by stating he has received several emails and a call from Independence Township Engineer Michael Finelli regarding the development of 120 residential units behind the Quick-Chek on Route 517.



Smith concluded by providing the Board with a presentation reviewing the current water and sewer rates and the proposed new rates. In his presentation, he compared the HMUA rates to other area utility rates. HMUA's rates are much lower. He confirmed that additional water revenue could be used to continue the replacement of aging water mains and for other projects identified in the long term capital budget plans.

A motion was made by Kelly to move forward with the Public Notice of the water and sewer rate hearing. This motion was seconded by John DiMaio and upon roll call vote carried: Ayes: Harper, Jerry DiMaio, John DiMaio, Kelly and Kuster voting yea.

Upon completion of the Executive Director's report, Chairperson Harper requested Projects Engineer Klemm to proceed with his report. Engineer Klemm reported that the permits for the Delaware River Basin Commission (DRBC) have been forwarded to Bruce for his review and once approved will be forwarded to the DRBC.

Chairperson Harper requested Counselor Zaiter to proceed with his report.

Counselor Zaiter stated he has reviewed the Shared Service Agreement with Allamuchy's attorney for the water and sewer. He confirmed that the Agreement was updated to reflect the contract expiration date.

Chairperson Harper requested whether anyone had business of a general nature to discuss.

There being no additional comments or discussion, Chairperson Harper declared a motion to adjourn would be in order and was so moved by Jerry DiMaio, seconded by Kelly and followed by a unanimous voice vote.

Time – 8:50 P.M.

Bruce D. Smith
Executive Director & Secretary