



HMUA MINUTES

SPECIAL
MEETING OF

SEPTEMBER 23, 2015

ADMINISTRATION BUILDING
424 Hurley Drive
Hackettstown, NJ



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JACOB GARABED ADMINISTRATION BUILDING

The meeting was called to order by Chairperson Harper at 7:32 P.M. Chairperson Harper announced that adequate notice of this meeting has been given to the area press and the Town of Hackettstown, and shall be convened and conducted in accord with the requirements of the Open Public Meetings Act.

Roll call indicated the following members in attendance: Harper, Jerry DiMaio, Kelly, John DiMaio and Kuster.

Also attending: Kathleen Corcoran, Counselor Zaiter and Executive Director Smith.

Chairperson Harper led a salute of the United States Flag.

Resolution #15-3087 was proposed by Kelly who moved its adoption.

BE IT RESOLVED, on this 23rd day of September 2015, by the Hackettstown Municipal Utilities Authority and pursuant to N.J.S.A. 10:4-1 et. Seq., the Authority shall discuss Personnel Matters in Executive Session.

It is not possible, at this time, for the Authority to determine when and under what circumstances the above referenced items, which are to be discussed in Executive Session, can be publicly disclosed.

A motion to convene into Executive Session was made by Kelly and seconded by John DiMaio. Ayes: Harper, Jerry DiMaio, Kelly, John DiMaio and Kuster.

THEREFORE, BE IT RESOLVED, on this 23rd day of September 2015, by the Hackettstown Municipal Utilities Authority that the matters, as noted above, will be discussed in Executive Session, said session commencing at 7:34 PM.

Jerry DiMaio moved to end Executive Session and re-enter Regular Session, said motion being seconded by Kelly and all indicating approval at 7:56PM. No formal action was taken during Executive Session.

Chairperson Harper indicated the next agenda item to be discussion and possible action to retain the services of a person to fill an executive position.

The following Resolution #15-3088 was proposed by Kelly who moved its adoption:

WHEREAS, the current Hackettstown Municipal Utilities Authority Executive Director, Bruce D. Smith, has indicated that he will be retiring at the end of 2015; and

WHEREAS, the Authority has retained the services of a firm to assist in the recruitment and selection of a person to replace the current Executive Director; and

WHEREAS, the members of the Authority have reviewed more than two dozen resumes, numerous questionnaires and have conducted many interviews in an effort to select the best person for the position; therefore



BE IT RESOLVED, the Authority has determined that the best person for the position is Kathleen Corcoran; therefore

BE IT FURTHER RESOLVED, that Kathleen Corcoran is appointed to the position of Deputy Executive Director and will automatically become the Executive Director on January 1, 2016 upon the retirement of the current Executive Director in accordance with the Terms and Conditions of Employment attached to this resolution.

The Resolution was seconded by Jerry DiMaio and upon roll call vote carried: Ayes: Harper, Jerry DiMaio, Kelly, John DiMaio and Kuster voting yea.

Kathleen Corcoran thanked the Board. All in attendance congratulated Ms. Corcoran.

Chairperson Harper opened the meeting to public participation and noted that there were no members of the public present.

Chairperson Harper requested whether anyone had business of a general nature to discuss.

There being no additional comments or discussion, Chairperson Harper declared a motion to adjourn would be in order and was so moved by Jerry DiMaio, seconded by John DiMaio and followed by a unanimous voice vote.

Time – 7:59 P.M.

Bruce D. Smith
Executive Director & Secretary