



HMUA MINUTES

REGULAR  
MEETING OF

OCTOBER 10, 2017

ADMINISTRATION BUILDING  
424 Hurley Drive  
Hackettstown, NJ



REGULAR MEETING October 10, 2017

JACOB GARABED ADMINISTRATION BUILDING

The meeting was called to order by Chairperson Kuster at 7:03 P.M. Chairperson Kuster announced that adequate notice of this meeting has been given to the area press and the Town of Hackettstown, and the meeting shall be convened and conducted in accord with the requirements of the Open Public Meetings Act.

Roll call indicated the following members in attendance: Kuster, Jerry DiMaio and Harper.

Also attending: Counselor John Zaiter, Projects Engineer Klemm, Executive Director Corcoran and Recording Secretary Palma.

Chairperson Kuster led a salute of the United States Flag.

Chairperson Kuster indicated approval of minutes of the September 13<sup>th</sup> Regular Meeting to be the next agenda item. A motion to approve the minutes was made by Harper, being seconded by Jerry DiMaio with Kuster and Harper voting yea, and Jerry DiMaio abstaining.

Chairperson Kuster opened the meeting to public participation and noted no members of the public were present.

Chairperson Kuster stated the next agenda item was to entertain Resolutions approving the Operations Expense Account requisitions #OEA-1114, #OEA-1115 and #OEA-1116 in the total amount aggregate amount of \$343,328.86.

The following Resolution #17-3241 was proposed by Jerry DiMaio who moved its adoption:

Resolution #17-3241

BE IT RESOLVED, that the following Operations Expense Requisitions be formally approved:

Dated:	September 01, 2017	OEA- 1114	SL-20	\$93,168.76
Dated:	September 15, 2017	OEA- 1115	SL-21	107,383.43
Dated:	September 29, 2017	OEA- 1116	SL-22	<u>142,776.67</u>
			Total	\$343,328.86

This Resolution was seconded by Harper and upon roll call vote carried: Ayes: Kuster, Jerry DiMaio and Harper voting yea.

Chairperson Kuster stated the next agenda item was to entertain Resolution #17-3242 approving Construction Aid Fund Requisition #CAF-406 in the amount of \$11,760.00.

The following Resolution #17-3242 was proposed by Harper who moved its adoption:

Resolution #17-3242

BE IT RESOLVED, that the following Construction Aid Fund Requisition #CAF-406 be formally approved:



REQUISITION #CAF-406			
Essex Fence Co., Inc.	Chain Link Fence for 2.4 Tank	\$	<u>11,760.00</u>
	Total	\$	11,760.00

This Resolution was seconded by Jerry DiMaio and upon roll call vote carried: Ayes: Kuster, Jerry DiMaio, and Harper voting yea.

Chairperson Kuster stated the next agenda item was to entertain a Resolution approving Renewal & Replacement Fund Requisition #RR-238 in the aggregate amount of \$18,541.50.

The following Resolution #17-3243 was proposed by Jerry DiMaio who moved its adoption.

Resolution #17-3243

BE IT RESOLVED, that the following Renewal and Replacement Fund Requisition #RR-238 be formally approved:

REQUISITION #RR-238

Fisher Electrical	Replace Motor Starters	\$	1,897.50
Pegasus Electric Motors, Inc.	ABBA Pump Repair/Rebuild		7,887.00
William Stothoff Co., Inc.	Well – 7 Reinstall Pump		<u>8,757.00</u>
	Total	\$	18,541.50

The Resolution was seconded by Harper and upon roll call vote carried: Ayes: Kuster, Jerry DiMaio and Harper voting yea.

John DiMaio and Kunz entered the meeting.

Chairperson Kuster stated the next agenda item was to entertain a Resolution approving Escrow Subaccount Requisition #ESR-271 in the amount of \$950.00.

The following Resolution #17-3244 was proposed by Jerry DiMaio who moved its adoption.

Resolution #17-3244

BE IT RESOLVED, that the following Escrow Subaccount Requisition #ESR-271 be formally approved:

REQUISITION #ESR-271

Marilyn Gunther	MARILYN GUNTHER-Refund	\$	<u>950.00</u>
	Total	\$	950.00

This Resolution was seconded by John DiMaio and upon roll call vote carried: Ayes: Kuster, Jerry DiMaio, John DiMaio, Harper and Kunz voting yea.

Chairperson Kuster stated the next agenda item was discussion and possible action to hire Ferraioli, Wielkotz, Cerullo & Cuva, P.A. to conduct a water rate projection study. Director Corcoran stated that FWCC is responsible for evaluation and setting of rates for other authorities. It is anticipated that the work will be completed in the next couple months.

After a brief discussion, the following Resolution #17-3245 was proposed by Kunz who moved its adoption.

WHEREAS, pursuant to N.J.S.A. 40:A-11-5, professional services for the Authority may be



retained without public bidding; therefore

BE IT RESOLVED, by the Board Members of the Town of Hackettstown Municipal Utilities Authority as follows:

1. That the appointment of the firm Ferraioli, Wielkotz, Cerullo & Cuva, P.A. to render services to the Authority to conduct a Water Rate Projection Study in accordance with their October 6, 2017 proposal, is herewith authorized without public bidding.
2. The cost for the above services will not exceed \$8,500.

This Resolution was seconded by Harper and upon roll call vote carried: Ayes: Kuster, Jerry DiMaio, Jerry DiMaio, Harper and Kunz voting yea.

Chairperson Kuster requested the Water Utility Superintendent to proceed with his report.

Bud began by stating he would like to thank everyone for their support while he was out. He also mentioned that Steve Baldwin, Mike Snyder and all the Water Utility personnel stepped up and did a great job while he was out.

Bud also stated they continue to work on leak detection and the numbers remain lower than prior years. He confirmed that there was one main break and three service leaks since July.

Bud stated the 2.4 storage tank project has been completed and the tank is back in service. He stated the project went extremely well.

Bud also stated the Water Utility staff constructed a new secured enclosure on the well head at Well #8 and we had a new barbed wire security fence installed around the 2.4 tank, as per NJDEP requirements.

Bud continued by stating, as recently required by the NJDEP, lead and copper sampling has been completed for the first 6 month period. He confirmed that we passed the 90<sup>th</sup> percentile requirement. Sampling must be conducted semi-annually.

Bud also stated the Water Utility has replaced 125 water meters since July.

Bud also stated that Well #7 has been repaired and is up and running.

Bud stated that Thomas and Betts has been having cooling tower issues and have gone back to using our water on a temporary basis. He confirmed that they have been using an average of 300,000 gallons a day.

The Board suggested that Bud provide updated maps showing where the main breaks have been and possibly show where the mains have been replaced.

Bud concluded by stating that, as the Board knows, he has been out for a number of weeks and feels that the sick time rules need to be addressed. He explained that since he has been out more than 10 days he needs a note for every doctor appointment or day off from work. He suggested that maybe it should be changed to each illness occurrence.

Chairperson Kuster requested Executive Director Corcoran to proceed with her report.

Executive Director Corcoran began by stating APG Neuros will be installing the new VFD and electrical breaker at the blower and the PLC, and will provide installation free of charge. Kathy confirmed that, for the most part, mild weather and low oxygen demand have allowed us to



operate with just one turbo blower.

Kathy also stated Mott MacDonald has finalized the study of the replacement aeration diffuser system. Kathy stated the next step is to prepare an RFP for engineering design. She stated she intends to send it to three firms.

Kathy continued by stating there was a meeting held on September 18<sup>th</sup> with Pete, Jurek of Mott MacDonald and folks Middlesex County Utilities Authority (MCUA), NJDEP and the Stevens Institute of Technology to discuss the specific Arsenic Variance Study protocol for HMUA and MCUA. This was followed by a large workgroup meeting on September 28<sup>th</sup> that involved multiple parties, including USEPA NJDEP, AEA, various renowned professionals in the field, and known affected entities including HMUA and MCUA. She also confirmed that there is currently another meeting setup for October 26<sup>th</sup> at the WPCP with folks from NJDEP and Stevens Institute to discuss specific sample locations and procedures.

Kathy also stated NJDEP has issued the final NJPDES permit dated September 18, 2017. The final permit includes a new RQL for Arsenic of 2 ug/L, which is a significant improvement over the draft permit. Additionally, the NJDEP simultaneously stayed the Arsenic limit to allow time to study the issue of background Arsenic levels and other factors which are anticipated to allow a significant increase in future, enforceable Arsenic limits through the variance procedure. For all practical purposes, HMUA will not be impacted by the Arsenic limit until the Variance Procedure is completed by NJDEP and approved by EPA, which is likely to take considerable time.

Kathy also stated that the permit also eliminated the previously present RQL for Mercury of 1 ug/L, which effectively lowered the enforceable limit to the previously imposed (in 2008) water quality based limit of 0.25 ug/L. In HMUA comments to the draft permit, we requested that an RQL be imposed. The NJDEP denied this request in the Final Permit based on the fact that Mercury in HMUA effluent has never exceeded the 0.25 ug/L value. On behalf of the HMUA, Mott MacDonald sent an email to the NJDEP regarding concerns with the final Mercury permit requirements. NJDEP provided an email offering to lower the frequency of monitoring for Mercury from monthly to quarterly. Kathy stated that she has been discussing this issue with Mott MacDonald and other professionals associated with the AEA, and the Authority has until October 18<sup>th</sup> to formally challenge this permit condition. As recent Mercury results appear to be approaching the 0.25 ug/l, she recommends filing a request for Stay and Adjudicatory Hearing.

Kathy continued by stating she and Pete attended WEFTEC in Chicago. Among other things, they had the opportunity to meet with many vendors to see prototypes and discuss the proposed diffuser system options and UV system replacements being considered.

Kathy also stated that a kickoff meeting was held with Suburban Consulting Engineers on September 26<sup>th</sup> regarding the design work for the water main project. The project seems to be progressing on schedule.

Kathy also stated Mott MacDonald is finalizing a memorandum regarding the sizing of a new water tank and preparing a map showing land area required to construct a replacement tank near the 1.0 MG tank.

Kathy concluded by stating that DCA has approved the budget and the budget will be on the agenda for adoption by the Board at the November 14<sup>th</sup> meeting.



Upon the completion of the Executive Director's report, Chairperson Kuster requested Projects Engineer Klemm to proceed with his report. (See Attached)

At this point, it was suggested a motion be made to formalize the Authority's desire to request an Adjudicatory Hearing regarding the Mercury level. A motion was made by Kunz requesting the Executive Director to pursue a request for Stay and Adjudicatory Hearing regarding the Mercury level in the NJPDES permit. This was seconded by Harper and upon roll call vote carried: Ayes: Kuster, Jerry DiMaio, John DiMaio, Harper and Kunz voting yea.

Chairperson Kuster requested Counselor Zaiter to proceed with his report.

Counselor Zaiter stated the final settlement agreement has been signed with regards to 10 Claremont Road.

Chairperson Kuster stated he would entertain a motion to convene into Executive Session.

Resolution #17-3246 was proposed by Harper, who moved its adoption.

BE IT RESOLVED, on this 10th day of October, 2017, by the Hackettstown Municipal Utilities Authority and pursuant to N.J.S.A. 10:4-1 et. seq., the Authority shall discuss Personnel Matters in Executive Session.

It is not possible, at this time, for the Authority to determine when and under what circumstances the above referenced items, which are to be discussed in Executive Session, can be publicly disclosed.

The motion to convene into Executive Session was seconded by Kunz. Ayes: Kuster, Jerry DiMaio, John DiMaio, Harper and Kunz.

THEREFORE, BE IT RESOLVED, on this 10th day of October, 2017, by the Hackettstown Municipal Utilities Authority that the matters, as noted above, will be discussed in Executive Session, said session commencing at 8:17 PM.

Harper moved to end Executive Session and re-enter Regular Session, said motion being seconded by John DiMaio and all indicating approval at 8:25 PM. No formal action was taken during Executive Session.

Chairperson Kuster requested whether anyone had business of a general nature to discuss. There being no additional comments or discussion, Chairperson Kuster declared a motion to adjourn would be in order and was so moved by Jerry DiMaio, seconded by Kunz and followed by a unanimous voice vote.

Time – 8:28 PM

---

Kathleen Corcoran, PE, PP, PMP  
Executive Director & Secretary