



HMUA MINUTES

REGULAR
MEETING OF

APRIL 11, 2023

ADMINISTRATION BUILDING
424 Hurley Drive
Hackettstown, NJ



REGULAR MEETING APRIL 11, 2023

JACOB GARABED ADMINISTRATION BUILDING & VIRTUAL MEETING

The meeting was called to order by Chairperson Lala at 3:30 P.M. over teleconference to promote the necessary social distancing to avoid the spread of COVID-19 and other viruses. Executive Director Corcoran announced that adequate notice of this meeting has been given to the area press and the Town of Hackettstown, and the meeting shall be convened and conducted in accordance with the requirements of the Open Public Meetings Act.

Roll call indicated the following members in attendance: Lala, Harper, Kuster and John DiMaio, Also attending: Consulting Engineer Klemm, Counselor Zaiter, Executive Director Corcoran, Deputy Director Pizarro and Recording Secretary Lasch.

Chairperson Lala led a salute of the United States Flag.

Chairperson Lala indicated approval of the minutes of the March 14, 2023 Regular Meeting to be the next agenda item. A motion to approve the minutes was made by Harper, being seconded by John DiMaio.

Ayes: Lala, Harper, Kuster
Abstain: John DiMaio

Chairperson Lala opened the meeting to public participation and noted that no members of the public announced their presence. Executive Director Corcoran took this opportunity to mention that meetings will be held in the conference room to accommodate virtual and in person attendance.

Chairperson Lala stated the next agenda item was discussion and possible action regarding any project change orders. Executive Director Corcoran stated there is a potential Mott MacDonald change order for the 1.0 MG Tank project due to the Township of Independence planning board task. Klemm continued to say that the original proposal was based on time and material cost for the planning board application and approval, assuming one meeting. At the time of the proposal, they were not aware of the level of effort that would be required, hoping that Independence would treat this as a courtesy review since the HMUA is a public entity and Warren County is also involved with the subdivision. Following the initial October meeting, Independence requested a formal submission for a full review, not a courtesy review.

Since the initial meeting, there have been three submissions in response to Independence Engineer reviews and several required waivers and variances were identified. A formal presentation was made at the March planning board meeting, where formal testimony was made by Kevin O'Brien as engineer, Kathleen Corcoran as Executive Director and Professional Planner, John Zaiter and Corey Tierney from Warren County. Ultimately, the planning board voted to approve the project. Zaiter added that he just received the final resolution from Independence counsel, that will be approved at the April meeting.

Klemm stated that there are a few line items that will need to be addressed, as required per the



approval resolution. Klem stated that they now know what additional effort will be required to wrap things up. Mott MacDonald will prepare a summary of the change order request for consideration at the next board meeting.

Chairperson Lala stated the next agenda item was to entertain a resolution approving the Operations Expense Account Requisitions #OEA-1258, and #OEA-1259 in the total aggregate amount of \$485,680.75. The following Resolution #23-3764 was proposed by Kuster who moved its adoption:

Resolution #23-3764

BE IT RESOLVED, that the following Operations Expense Requisitions be formally approved:

Dated:	March 10, 2023	OEA-1258	SL-08	\$134,417.74
Dated:	March 24, 2023	OEA-1259	SL-09	<u>\$351,263.01</u>
		Total		\$485,680.75

The Resolution was seconded by John DiMaio and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala stated the next agenda item was to entertain a resolution approving Renewal & Replacement Fund Requisition #RR-304 in the aggregate amount of \$133,124.32. The following Resolution #23-3765 was proposed by Harper who moved its adoption.

Resolution #23-3765

BE IT RESOLVED, that the following Renewal and Replacement Fund Requisition #RR-304 be formally approved:

REQUISITION #RR-304

Hayes Pump, Inc.	Goulds Pump-Mt. Olive Booster	\$ 15,295.00
Jet Vac Equipment	New Camera System	<u>117,829.32</u>
	Total	\$ 133,124.32

The Resolution was seconded by Lala and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala stated the next agenda item was to entertain a resolution approving Construction Aid Fund Requisition #CAF-419 in the aggregate amount of \$88,285.46. The following Resolution #23-3766 was proposed by Kuster who moved its adoption.

Resolution #23-3766

REQUISITION #CAF-419

JMTK LLC/Rand Plumbing	Cont. #ESCNJ 21/22-30 Gas Line	\$ 88,285.46
	Total	\$ 88,285.46

The Resolution was seconded by Harper and upon roll call vote carried:



Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala stated the next agenda item was to entertain a resolution approving General Fund Requisition #GF-28 in the aggregate amount of \$105,957.17. The following Resolution #23-3767 was proposed by Kuster who moved its adoption.

Resolution #23-3767

REQUISITION #GF-28

Mott MacDonald	Lead Service Line Replacement	\$	1,755.00
Richard Grubb & Associates	1.0MG Tank-Project Auth.		244.75
Waters & Bugbee	Lead Service Line – Payment 1		<u>103,957.42</u>
	Total	\$	105,957.17

This Resolution was seconded by Harper and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala stated the next agenda item was to entertain a Resolution approving Escrow Subaccount Requisition #ESR-335 in the amount of \$4,269.25. The following Resolution #23-3768 was proposed by Harper who moved its adoption.

Resolution #23-3768

BE IT RESOLVED, that the following Escrow Subaccount Requisition #ESR-335 be formally approved:

REQUISITION #ESR-335

Hackettstown MUA	Jade-Suburban Testing Labs	\$	28.00
Hackettstown MUA	Mansfield-W&Sewer Filing Fees	\$	1,392.00
Mott MacDonald	Jade Hackettstown Assoc	\$	319.50
Mott MacDonald	Mansfield Development LLC	\$	2,005.75
Mott MacDonald	River Valley Apartments	\$	<u>524.00</u>
	Total	\$	4,269.25

This Resolution was seconded by Lala and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala stated the next agenda item was discussion and possible action to award a contract for purchase of a 2021 freightliner 114SD chassis with 900-ECO 9YD Combination Sewer Cleaner – Used or Equivalent. After a brief discussion, the following Resolution #23-3769 was proposed by Kuster who moved its adoption.

Resolution #23-3769

WHEREAS, the HMUA’s existing vactor/jet truck is over 20 years old and is requiring increasing parts and maintenance work; and

WHEREAS, a new vactor/jet truck has been on the list of future capital projects for several years and is used by both the Sewer and Water Utilities; and



WHEREAS, a 2021 demo model became available from Jet Vac Equipment with many updated features that would benefit both utilities; and

WHEREAS, the HMUA has publicly bid for a used jet 2021 freightliner 114SD chassis with 900-ECO 9YD Combination Sewer Cleaner – Used or Equivalent and received a bid from Jet Vac Equipment in the amount of \$398,000; now therefore

BE IT RESOLVED, the HMUA approves the purchase of jet 2021 freightliner 114SD chassis with 900-ECO 9YD Combination Sewer Cleaner and authorizes the Executive Director to sign the contract with Jet Vac Equipment.

This Resolution was seconded by Harper and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala stated the next agenda item was discussion and possible action to approve sale of 2002 STE Sewer Jet truck. Director Corcoran stated that two local utilities have expressed interest and she would propose selling to them if possible, or otherwise listing it on GovDeals on-line auction platform. The recent year's GovDeals auction pricing indicates we should receive a bid in the range of \$35-45,000. The following Resolution #23-3770 was proposed by Kuster who moved its adoption.

Resolution #23-3770

WHEREAS, the HMUA's existing vactor/jet truck is over 20 years old and is requiring increasing parts and maintenance work; and

WHEREAS, the HMUA has a need for more modern features that are provided on newer model vactor/jet trucks, including safety features; and

WHEREAS, several local utilities have expressed interest in purchasing the vehicle and HMUA has an account with the GovDeals on-line auction platform; now therefore

BE IT RESOLVED, the HMUA board authorizes the sale of the 2002 STE Sewer Jet truck to a local utility at market rate as determined by prior GovDeals sales of similar vehicles, or the sale of the vehicle on GovDeals on-line auction platform.

This Resolution was seconded by John DiMaio and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and John DiMaio

Chairperson Lala requested Executive Director Corcoran to proceed with her report.

Executive Director Corcoran started by stating Hackettstown Crossing has received planning board approval for its final section 2C, which has mixed use buildings and a Dunkin Donuts drive through.

Director Corcoran continued to say that we had a successful reverse auction for power. We had set a limit of \$0.093 at our last meeting and bids came in at \$0.09161. We now have a two-year contract with Direct Energy starting in June. Unfortunately, it is a 36% increase over our last contract with Constellation Energy. The prices just keep going up.



On the water side, Director Corcoran reported that March water usage was slightly higher than last year but lower than 2021. There was one main break since the last board meeting at the corner of Franklin and E. Plane. We continue leak detection with the deployment of correlators every night. Water staff replaced the altitude valve at the Independence booster station. The water allocation permit is still under review by NJDEP, but the permit should be issued shortly.

As Dave mentioned earlier the 1.0MG tank project was heard at the March 20th Independence planning board meeting. The project required waivers and variances and I testified as a professional planner. All variances were granted and they appeared to really want this project.

On the sewer side, Deputy Director Pizarro started that the natural gas main installation is completed at the WPCP site and HMUA staff has begun the restoration work. TGM has been contracted to begin work to bring the gas main into the admin building for a boiler conversion to natural gas.

Maintenance of the solar array at Esna Drive was performed today. The last inspection of that sight was done in 2019, we are looking forward to getting that report back. In addition, we received the new main line sewer camera from Envirosite; it has been installed in the van and staff has received training on the equipment. The camera has already been successfully used to determine and verify two sanitary connections and locate areas of ground water infiltration.

Pizarro continued to say that Oswald Enterprises was contracted to perform grouting operations at the areas of infiltration that were found and three areas have been successfully repaired.

This month we sold on GovDeals three small pumps, one edger and one propane tank from the WPCP for a total of \$4,474.12.

Chairman Lala thanked Director Corcoran and Deputy Director Pizarro for their reports.

Chairman Lala requested Consulting Engineer Dave Klemm to proceed with his report. Klemm started by saying that Mott MacDonald will be addressing requirements from the planning board resolution for the 1 MG tank project. The NJDEP required public hearing has been scheduled for May 24, 2023 at 6:00 pm.

With regard to the Lead Service Line Project, since the last board meeting, the contractor submitted their first payment application for materials such as copper and meter pits. They are waiting for delivery of meter setters and once they have those, they will start construction.

Director Corcoran asked Klemm to explain to the board how the 1.0MG Tank project is proposed to be bid. Klemm explained that it will be bid as two contracts. One being the tank construction and the second being the water main construction. It will be in one document as Part A and Part B so that the contractor can submit a bid on just the tank or they could just bid on the water main or they could submit a combined bid for both construction of the water main and the tank and it will be set up so they may give a better price for the combined bid for a cost savings. Potentially, this could be three bids for one contract; a combined price, a price for the tank and a price for the water main.

Klemm continued to say that everything would be clearly spelled out on how the bid will be awarded so there is no chance for controversy. Before going out to bid, everything will be



approved by counsel to make sure that it is covered properly. The intent is to get the best possible price for the Authority.

Chairperson Lala thank Klemm for his report.

Chairperson Lala requested Counselor Zaiter to proceed with his report. Counselor Zaiter stated there was nothing to report.

Chairperson Lala asked whether anyone had business of a general nature to discuss with no response.

Chairperson Lala declared a motion to adjourn would be in order and was so moved by Kuster and followed by a unanimous voice vote.

Time –4:11 P.M.

Kathleen Corcoran
Executive Director & Secretary