



HMUA MINUTES

REGULAR MEETING
OF

January 9, 2024

ADMINISTRATION BUILDING
424 Hurley Drive
Hackettstown, NJ



REGULAR MEETING OF JANUARY 9, 2024

JACOB GARABED ADMINISTRATION BUILDING & VIRTUAL MEETING

The meeting was called to order by Chairperson Lala at 3:30 P.M. in person and over teleconference to promote the necessary social distancing to avoid the spread of COVID-19 and other viruses. Executive Director Corcoran announced that adequate notice of this meeting has been given to the area press and the Town of Hackettstown, and the meeting shall be convened and conducted in accordance with the requirements of the Open Public Meetings Act.

Roll call indicated the following members in attendance: Lala, Kuster and Jerry DiMaio (over teleconference); Harper (in person).

Also attending: Counselor Zaiter and Executive Director Corcoran (over teleconference), Deputy Executive Director Pizarro and Recording Secretary Lasch (in person).

Chairperson Lala led a salute of the United States Flag.

Chairperson Lala indicated approval of the minutes of the November 14, 2023 Regular Meeting to be the next agenda item. A motion to approve the minutes was made by Jerry DiMaio being seconded by Kuster.

Ayes: November 14th Meeting – Lala, Harper and Kuster
Abstained: November 14th Meeting – Jerry DiMaio

Chairperson Lala indicated approval of the minutes of the December 12, 2023 Open Public Hearing and Regular Meeting to be the next agenda item. A motion to approve the minutes was made by Harper being seconded by Jerry DiMaio.

Ayes: Lala, Harper and Jerry DiMaio

Chairperson Lala stated the next item on the agenda was discussion and possible action regarding any project change orders. Executive Director Corcoran stated there were no change orders.

Chairperson Lala stated the next agenda item was to entertain a resolution approving the Operations Expense Account Requisitions #OEA-1277, #OEA-1278 and #OEA-1279 in the total aggregate amount of \$467,254.06. The following Resolution #24-7833 was proposed by Kuster who moved its adoption:

Resolution #24-7833

BE IT RESOLVED, that the following Operations Expense Requisitions be formally approved:

Dated:	December 01, 2023	OEA-1277	SL-01	\$ 74,442.59
Dated:	December 15, 2023	OEA-1278	SL-02	134,994.07
Dated:	December 29, 2023	OEA-1279	SL-03	<u>257,817.40</u>
		Total		\$467,254.06

The Resolution was seconded by Harper and upon roll call vote carried:



Ayes: Lala, Harper, Kuster and Jerry DiMaio

Chairperson Lala stated the next agenda item was to entertain a resolution approving Renewal & Replacement Fund Requisition #RR-313 in the aggregate amount of \$174,085.60. The following Resolution #24-7834 was proposed by Jerry DiMaio who moved its adoption.

Resolution #24-7834

BE IT RESOLVED, that the following Renewal and Replacement Fund Requisition #RR-313 be formally approved:

REQUISITION #RR-313

Glasco UV LLC	HMI Change Out & Programming	\$3,335.00
Industrial Combustion Assoc	Model Q6G-150 Gas Burner	11,600.00
Itron, Inc.	Temetra Subscription 2024	10,070.00
Precision Electric Motor Works	Replace GBT Feed & Thickened Sludge Pumps	129,266.00
T. Slack Environmental Services	Annual Compliance	3,696.00
Town of Hackettstown	Outstanding Roads to Pave	<u>16,118.60</u>
	Total	\$174,085.60

The Resolution was seconded by Kuster and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and Jerry DiMaio

Chairperson Lala stated the next agenda item was to entertain a Resolution approving Escrow Subaccount Requisition #ESR-344 in the amount of \$8,388.64. The following Resolution #24-7835 was proposed by Harper who moved its adoption.

Resolution #24-7835

BE IT RESOLVED, that the following Escrow Subaccount Requisition #ESR-344 be formally approved:

REQUISITION #ESR-344

Hackettstown MUA	Jade-Const. Monitoring	\$ 5,842.64
Hackettstown MUA	NVR – Water & Sewer Inspection	700.00
Hackettstown MUA	St. Fra Willow Grove Filing Fees	400.00
Mott MacDonald	Jade/Hackettstown Crossings	<u>1,446.00</u>
	Total	\$ 8,388.64

This Resolution was seconded by Jerry DiMaio and upon roll call vote carried:

Ayes: Lala, Harper, Kuster and Jerry DiMaio

Chairperson Lala requested Executive Director Corcoran and Deputy Director Pizarro to proceed with their reports.

Director Corcoran started by referencing Hackettstown Crossings has continued townhouse construction and has started construction of the Dunkin Donuts. Residences at Bilby have begun



site work and are applying for NJDEP permits for water and sewer. 999 Willow Grove Street is another project that has applied for new connections. Director Corcoran continued to say that another developer plans to purchase a property and construct 300 townhomes on Newburg Road.

Director Corcoran continued to say that we received the anticipated PEOSH citations based on the surprise inspection of the WPCP last month. A total of 19 items were identified for abatement. The citations were associated with a trip hazard, a damaged door, exit signage, hoist/crane systems, life buoy rope, confined space entry, lock out–tag out, and job/PPE hazard assessments. HMUA staff have been working diligently to abate the cited items. To date, four have been abated and a request for modification of abatement date has been submitted for the other items.

On the water side, we had that combined USEPA and NJDEP inspection last month. We received the NJDEP report with no deficiencies. We are still waiting for the USEPA report and there may be another NJDEP report.

December system usage was a little higher than 2022 and much higher than 2021. We have had no leaks since the last board meeting. The water staff completed five JIF safety classes. Water staff repaired a leaking sampling point and ran well #5 for the first time in a while. A fire flow test was completed for the Hyundai building, which will be turned into a car repair center.

Director Corcoran continued to say that the lead service line project should continue in late January and the 1.0M tank project is moving forward and the site plan application to Warren County should be submitted shortly. Director Corcoran said that Deputy Director Pizarro will report on the Sewer Utility.

Duputy Director Pizarro started by saying that the Sewer Utility performed routine mainline camera work and emaint tasks. Final inspections for four locations at Hackettstown Crossing were completed as well as a sewer disconnect at the old Hackettstown Hyundai. Sewer utility staff responded to four blockages with in the collection system and installed one new cleanout and two manhole risers.

Precision Electric installed a new thickened sludge pump and a new gravity belt feed pump.

Deputy Director Pizarro continued to report that the wastewater staff has continued training with three of the newer staff members as per the NJWA apprentice program. In addition, one trainee has begun practice for the CDL road test and another one has just passed the CDL written exam.

Chairperson Lala requested Counselor Zaiter to proceed with his report. Counselor Zaiter stated there was nothing to report.

Chairperson Lala asked whether anyone had business of a general nature to discuss, with no response. Chairperson Lala declared a motion to adjourn would be in order and was so moved by Jerry DiMaio and followed by a unanimous voice vote.

Time –3:47 P.M.

Kathleen Corcoran
Executive Director & Secretary